



COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS OF MANITOBA

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Dear Colleague,

During the COVID-19 pandemic, the College of Medical Laboratory Technologists of Manitoba (CMLTM) remains closed to the public. However, there are circumstances where it is beneficial to hold in-person meetings or deliver documents to the CMLTM office, and it is important to do so in adherence to the most recent Public Health Orders.

You have been invited to participate in a meeting at the CMLTM office building and we will require you to follow the practices outlined below for your safety and the safety of CMLTM employees.

In Advance of the Meeting

All visitors must follow the standards and procedures set by the CMLTM which include using the COVID-19 Screening Tool developed by Shared Health in advance to entering the building.
www.sharedhealth.mb.ca/covid19/screening-tool/

Arriving at the Office

The CMLTM requires all visitors to sign in and out of the building at the main reception desk and to provide their contact information for tracing purpose in the event that COVID-19 has been reported in the building and the visitor may have been exposed.

All visitors to the CMLTM office will be required to wear a mask at all times. You may choose to wear your own mask or a mask provided by the CMLTM.

Hand sanitizer stations will be provided at entry and exit to the building. You will be required to sanitize your hands upon entry and on exit.

Physical Distancing

You will be required to monitor your movements throughout the building to ensure physical distancing of 2 meters with your colleagues. Please maintain 2 meters of distance even when wearing a mas.

Please refrain from entering common areas such as the bathrooms when there is already someone present.

While you are in the hallway and see another person enter, please indicate where you are going so everyone can manage their personal space to maintain physical distancing.

Thank you for your cooperation in keeping the CMLTM and your colleagues safe during this pandemic. We value your health and your willingness to contribute to the ongoing work of the CMLTM.

Best regards,

A handwritten signature in black ink, appearing to read 'Adam Chrobak', written over a light blue horizontal line.

Adam Chrobak BSc, MBA, MLT
Registrar/CEO