



## COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS OF MANITOBA

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### Continuing Competency Program

Medical Laboratory Technologists must be able to show they meet the following continuing competence program requirements by 2012.

- Minimum 1,200 work hours over previous 5 years
- Prepared Professional Portfolio
- Completed Self Assessment identifying personal professional development goals
- Completed 3 Continuing Education Credits accumulated over previous 5 years

Continuing education activities dating back to 2007 may be used to build your 2012 credits.

See the guidelines below for details.

### Continuing Education Credit System

Technologists must accumulate 3 credits over a 5 year cycle. Each credit represents 15 hours of continuing education activity. There are 5 continuing education activity categories. The credits for any 5 year cycle must be accumulated in at least three categories.

### 5 Activity Categories

Formal Documented [FD]	Lab related educational activities that include a test of learning. e.g. Traditional course with exam
Non-Formal Documented [NFD]	Lab related documented educational activities with no test of learning. e.g. Conference with documented attendance
Non-Documented [ND]	Lab related education without test of learning or documentation. e.g. in house seminars without record of attendance, article reviews
Professional Activity [PA]	Lab related activities (not tied to position) e.g. Giving presentation at a conference, serving on a committee
Non-Lab Related [NR]	Activities with an opportunity to learn transferable skills. e.g. leadership, team work, etc.

## Specific Requirements

- A minimum of 50% of activities must be from documented activity categories
- A maximum of 50% of activities from non-documented activities
- Activities must be from a minimum of 3 activity categories
- College recognizes CSMLS Professional Enhancement Program (PEP) and Continuing Professional Studies (CPS) hours. Members may apply to CMLTM for assessment of other organizations' credit hours.
- If more than 3 credits are accumulated in a 5 year cycle they cannot be carried over.

## Continuing Education Credit Guide

Category	Description	Credits
	Formally evaluated courses (lab related)	
FD	<ul style="list-style-type: none"> <li>• CSMLS assessment hours are recognized.</li> <li>• Submit others for assessment of hours.</li> </ul>	1 credit/15 hrs
NFD	Conference attendance, scientific meeting	1 credit/15 hrs
NFD	Lab-related Tele/video conference, in-services, seminars	1 credit/15 hrs
NFD	Article review (also audio/video cassette) with written abstract	0.1 credit/hr
NFD	Workshop attendance	1 credit/15 hrs
ND	Article review (also audio/video cassette)(max. 1 hr per article/audio/video review)	0.05 credit/hr
ND	Conference attendance, scientific meeting	1 credit/15 hrs
ND	Lab-related Tele/video conference, in-services, seminars	1 credit/15 hrs
ND	Education activity with no documentation (e.g. Attendance at lecture without formal attendance documentation)	1 credit/15 hrs
NR	Non Lab related courses Formally evaluated courses - Submit for assessment hours	1 credit/15 hrs
PA	Presentation (Paper or Lecture)(Hours include prep time and first time presentation hours only).	1 credit/15 hrs
PA	Poster presentation 1 credit/15 hrs (Hours include prep time and first time presentation hours only).	1 credit/15 hrs
PA	Preparation of scientific or lab related article	1 credit/15 hrs
PA	Preparing correspondence course or course exam	1 credit/15 hrs
PA	Preparing Course Evaluation	1 credit/15 hrs
PA	Preparing presenting lecture - live course. Hours	1 credit/15 hrs

include prep time and first time presentation hours only.

PA	Presenting Multimedia conference	1 credit/15 hrs
PA	Tutoring (lab - outside of work hrs)	1 credit/15 hrs
PA	Preparation of case studies	1 credit/15 hrs
PA	Publishing Scientific article in CSMLS Journal	0.5 credit for - 1000-2999 words, 1.0 credit for - 3000 words
PA	Publishing Scientific article in recognized journal e.g. Journal of Clinical Microbiology	2.0 credits/paper
PA	Submitting book review for publication	1 credit/15 hrs
PA	Committee work	0.2 credit/yr/committee
PA	Examiner (CSMLS)	1 credit/15 hrs
PA	Committee Chair	0.5 credit/yr/committee
PA	ART Examiner	1 credit/15 hrs
PA	ART - Reviewer, Evaluator	1 credit/15 hrs
PA	Scientific editor - scientific publication	1 credit/15 hrs
PA	Scientific advisor or editorial consultant	1 credit/15 hrs
PA	Laboratory Accreditor	1 credit/15 hrs