



COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS  
OF MANITOBA

# **Board of Assessors**

## **Re-entry to Practice Policies**

These policies have been developed by the Board of Assessors of the College of Medical Laboratory Technologists of Manitoba (CMLTM) and have been approved by the CMLTM Council. If cases arise that do not fall within the scope of these policies, the Board of Assessors will review each case on an individual basis and render a decision as to the re-entry requirements. Such decision will then become policy for similar future cases.

To obtain and maintain a license to practice medical laboratory technology, Medical Laboratory Technologists (MLTs) must work at least 1200 eligible practice hours in the previous five years.

## **Definitions:**

**Eligible Practice Hour:** An actual hour of clinical experience under the direct supervision of a licensed practitioner in a medical laboratory.

**Active General Licence:** Registrants who have satisfied the College that they have passed the Canadian Society for Medical Laboratory Science (CSMLS) certification examination and are actively practicing as a MLT.

**Active Limited Licence:** Registrants who have satisfied the College that they have passed a CSMLS subject certification examination and are actively practicing as a MLT.

**Temporary Licence:** Individuals who are eligible to practice as a MLT in another jurisdiction in Canada who wish to practice in Manitoba for a specific purpose and for a limited time period.

**Conditional Licence:** Registrants who have completed all academic and clinical course requirements to become eligible to write the CSMLS certification examination, or an international candidate approved to write the CSMLS certification examination. In all circumstances these registrants are subject to a requirement for direct supervised practice by a licensed practicing MLT.

**Inactive Licence:** Registrants who do not intend to practice as a MLT for a minimum of three months following the date of application. This category of licence also applies to retired MLTs who wish to maintain registration with the College.

## **Re-entry to Practice as a Medical Laboratory Technologist**

Re-entry to practice as a MLT is available for two types of applicants:

### **1. Non practicing for less than five years;**

Applicants will be considered according to the following criteria:

- applicant is a former registrant of the CMLTM,
- applicant has been non practicing for less than five years,
- applicant must have minimum of 1200 Canadian MLT practice hours.

If the above apply complete application form and submit to the CMLTM office.

**Note:** Applicants must apply for registration with the CMLTM prior to commencing employment.

### **2. Non practicing for more than five years and/or have less than the minimum of 1200 Canadian MLT practice hours;**

Applicants will be considered according to the following criteria:

- Applicant possesses the required MLT education and clinical training acceptable to the CMLTM,
- Applicant has written and passed the CSMLS certification examination more than five(5) years ago,
- Applicant intends to work in Manitoba, but lacks the required minimum of 1200 MLT practice hours in the previous five years,
- Applicant will be required to successfully complete a course of studies as established and required by the Board of Assessors, and/or complete supervised MLT practice hours. Requirements will be determined on an individual basis.

If the above apply complete application form and submit to the CMLTM office.

**Note:** Applicants must apply for registration with the CMLTM prior to commencing employment.

The Board of Assessors will review applications for individuals who meet the above criteria. Upon approval the Board of Directors will issue a **Nine Month MLT Conditional Licence**. The applicant has nine months from the date of issue of the Conditional licence to complete the 1200 MLT practice hours, and/or successfully complete the required courses. Prior to the expiry date stated on the Conditional licence the Registrar of the CMLTM must be notified in writing when the work experience and/or educational programs have been completed. At their discretion, the Board of Assessors may extend the period of the Conditional licence.

## **Refresher Courses**

- Medical Laboratory Science Refresher Course List –
- Genetics Refresher Course List –
- Cytology Refresher Course List –
- Universities, Colleges and Other Institutions Offering CMLTM Approved Courses Relevant to the Practice of Medical Laboratory Science –

(The above lists used with permission of the College of Medical Laboratory Technologists of Ontario)

The Board of Assessors will review the list of courses on an annual basis to ensure that the approved courses are current.

The Board of Assessors may consider other courses for approval. Such approval must be obtained prior to enrolment in the course. The course must have an evaluation component and be related to Medical Laboratory Science.

The completion of refresher courses must be within the three years preceding date of application.

The Board of Assessors will require that refresher course hours be completed for an applicant applying for an Active class of registration who is unable to demonstrate sufficient employment hours, or for an In-Active registered member who wishes to upgrade registration to Active.

The number of refresher hours required will depend on the number of years the applicant has been out of the workforce or away from the profession of Medical Laboratory Science.

One or more courses may be taken to achieve the required number of hours.

The standard number of required hours is 90, though some of these hours may be exempted for those who have been away from the profession for less than six years.

The following chart outlines the requirements.

<b>Number of years away from practice</b>	<b>Minimum number of refresher course hours required</b>
>10	90
>4 – 7	60
0 – 4	0