



COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS OF MANITOBA

Continuing Education Credit Guide

FORMAL DOCUMENTED CATEGORY	
Activity	Eligible Hours
Formally evaluated courses (related to med lab practice) - CSMLS PEP hours and ASCLS PACE hours are recognized. - Submit others to CMLTM for assessment of hours. Note: Activities completed as part of course cannot be claimed in other categories as well, i.e. Presentations, text reading, etc.	Logs approved hours
NON FORMAL DOCUMENTED CATEGORY	
Activity	Eligible Hours
Conference attendance, scientific meeting	Log actual lecture time
Lab-related Tele/video conference, in-services, seminars	Log actual lecture time
Article or reference text review (also audio/video cassette) with written abstract <i>Must write abstract outlining article content and provide the original article title, author, publication, issue number and date.</i>	Log actual lecture/reading time
Workshop attendance	Log actual lecture time
NON DOCUMENTED	
Activity	Eligible Hours
Article or reference text review (also audio/video cassette) <i>Must site: article title, author, publication, issue number and date</i> (maximum 1 hr per article/chapter/audio/video reviewed)	Log actual lecture time
Conference attendance, scientific meeting	Log actual lecture time
Lab-related Tele/video conference, in-services, seminars	Log actual lecture time
Education activity with no documentation (i.e. Attendance at lecture without formal attendance documentation)	Log actual lecture time
PROFESSIONAL ACTIVITIES	
Activity	Eligible Hours
Presentation (Paper or Lecture) *Hours include prep time and first time presentation hours only.	Log actual time*
Poster presentation *Hours include prep time and first time presentation hours only.	Log actual time*
Preparation of scientific or lab related article	Log actual prep time
Preparing correspondence course or course exam	Log actual prep time
Preparing Course Evaluation	Log actual prep time
Preparing presenting lecture - live course *Hours include prep time and first time presentation hours only.	Log actual prep time*
Presenting Multimedia conference * Hours include prep time and first time presentation hours only.	Log actual time*
Tutoring (lab - outside of work hrs)	Log actual time
Preparation of case studies	Log actual prep time
Publishing scientific article in a scientific journal. IE CSMLS Journal, Journal of Clinical Microbiology, etc.	7.5 hours for 1000-2999 words, 15 hours >3000 words
Submitting book review for publication	Log actual prep time
Committee work (for professional organization, union, College, workplace safety and health committee)	3 hours/yr/committee
Examiner (CSMLS)	Log actual hours
Committee Chair or Co Chair	7.5 hours/yr/ committee
ART Examiner, Reviewer, Evaluator	Log actual time
Professional Volunteerism - Public Relations (Med Lab Week, Science Fair, Teddy Bear Picnic)	Log 1 hour for 6 hours activity
Scientific editor - scientific publication	Log actual time
Scientific advisor or editorial consultant	Log actual time
Laboratory Accreditor (employers facilities ineligible)	Log actual time
NON RELATED ACTIVITIES CATEGORY	
Activity	Eligible Hours
Non Lab Related Activities that provide transferable skills. Must outline transferable skills gained subject to approval.	Log 1 hour for 6 hours of activity LIMIT 2 HOURS PER YEAR

